APPROVED

Acting Chair of the Management Board – Rector
Karaganda Buketov National Research University
Non-profit Joint-Stock Company
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Regulations on Checking Academic, Research, Diploma Works and Master's and Doctoral Dissertations for Plagiarism, Use of Artificial Intelligence Technologies, and Text Originality (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026)

1. General Provisions

1.1 These Regulations establish the procedure for using an automated system for detecting borrowed material, use of artificial intelligence technologies, and text originality (hereinafter, the System) at Karaganda Buketov National Research University Non-profit Joint-Stock Company (hereinafter, the University). They govern checks of materials submitted by students, master's and doctoral students, and University academic staff for subsequent open publication, including checks for borrowing from publicly available electronic systems and printed publications, use of AI technologies, and text originality.

The System is mandatory for checking text documents for borrowing from publicly available online sources and printed publications and for issuing recommendations on admission of student graduation works, master's and doctoral dissertations/projects to defence, as well as all types of scholarly, academic, and methodological works of University instructors and employees to open publication.

The System shall be procured annually through public procurement.

The System shall be used by authors or persons responsible for checking text documents for borrowing from publicly available online sources and printed publications, use of artificial intelligence technologies, and text originality (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

1.2 These Regulations establish the procedure for checking the originality of:

1.2.1 articles published in scholarly journals, monographs, and research reports;

1.2.2 academic and methodological materials, diploma works (projects), master's dissertations/projects submitted to attestation committees, and doctoral dissertations/projects submitted to dissertation councils of the University and other universities.

1.3 Text documents and materials listed in Clauses 1.2.1 and 1.2.2 shall be checked in order to:

- protect the intellectual property rights of individuals and legal entities;
- improve the quality of publications and dissertations defended before University dissertation councils;
- enhance the academic potential and novelty of materials, including the relevance of proposed topics, in accordance with the University Rules of Academic Integrity, reduce and prevent corruption risks, improve the University's competitiveness, and strengthen its image as a leading university of the region and the Republic.

1.4 These Regulations govern the work of all University structural units involved in educational, research, and other activities consistent with the University Charter, the results of which may be presented as the documents and materials listed in Clauses 1.2.1–1.2.2.

2. Regulatory References

2.1 These Regulations have been developed in accordance with the laws of the Republic of Kazakhstan On Education and On Science; the State Compulsory Standard for Higher and Postgraduate Education; the Model Rules for Educational Organisations Implementing Higher and/or Postgraduate Programmes; the Model Regulations on a Dissertation Council; the Rules for Awarding Degrees; and the University's internal regulations, including the Regulations on the Academic Council, Rules of Academic Integrity, and Regulations on the Use of Artificial Intelligence Technologies.

3. Definitions and Designations

All terms below apply only to these Regulations.

System Administrator – an employee of the Department for Academic Affairs who coordinates document checks in the System across the University.

Borrowing – inclusion in one's own material of any complete fragments from another person's document.

Diploma Thesis – a graduation work summarising the results of a student's independent study of a current issue corresponding to the educational programme profile.

Diploma Project – a student graduation work constituting an independent solution to applied tasks corresponding to the educational programme profile, using project approaches and/or preparing business projects, models, creative projects, or other projects.

Doctoral Dissertation – independent research by a doctoral student that develops theoretical propositions constituting a new scientific achievement, solves a scientific problem, or presents scientifically substantiated technical, economic, or technological solutions.

Master's Dissertation – a graduation work by a scientific and pedagogical master's student constituting independent research with theoretical and/or practical developments addressing a current issue in the selected educational programme and based on modern achievements in science and technology.

Monograph – a scholarly or popular-science publication containing a complete and comprehensive study of one problem or topic and authored by one or more persons.

Scholarly Publication – a publication containing the results of theoretical and/or experimental research, or cultural monuments and historical documents prepared for scholarly publication.

Academic Publication – a publication containing systematised scholarly or applied information presented in a form suitable for study and teaching and intended for learners of different ages and levels.

Report – a document generated by the System displaying text-check results.

Short Report – a System-generated page showing check results, percentages, and a list of sources without marked-up text.

Full Report – a System-generated page showing the originality percentage, sources of borrowing, and the uploaded document text marked with detected borrowed blocks.

Plagiarism – a violation of citation rules involving borrowing from printed or electronic resources, including the Internet, without reference to the author and/or source, excluding materials publishing laws, construction standards, regulations, etc.; it also includes use of another person's text with synonymous word replacement without changing its meaning.

Misrepresentation in Research – submission of research completed by another person as one's own for the purpose of passing a plagiarism check. If text is used without the author's permission, the author cannot be treated as a participant in the misrepresentation.

Users – persons checking their own academic, research, diploma, master's, or doctoral works for plagiarism using the automated platform and having access rights to the System.

Unauthorised Copying in Research – use of any unauthorised printed or handwritten sources, including by electronic means.

Originality Percentage – the proportion of text fragments in the document not detected in any source checked, relative to the document's total number of characters.

Fabrication of Research Data and Results – creation of fictitious data or intentional distortion of information about data sources and results for the purpose of passing a plagiarism check.

Citation – a fragment of the checked document that matches or nearly matches a source fragment and is not formatted under citation rules or accompanied by complete bibliographic source information.

System Expert – a specialist who uploads texts to the System for checking plagiarism, use of artificial intelligence technologies, and text originality (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

4. Procedure for Checking Written Works

4.1 Written works shall undergo a preliminary check for borrowing from publicly available sources. The following required originality levels shall apply:

1) bachelor's diploma works (projects) – at least 60%; humanities specialities – at least 55%;--

2) academic and methodological publications (textbooks, teaching and methodological manuals, etc.) – at least 70% (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026);-

3) professionally oriented master's projects – at least 60%;-

4) scientific and pedagogical master's dissertations – at least 65%;-

5) research works, including monographs and articles, submitted to scholarly publications – at least 70%;-

6) PhD dissertations submitted to the department for preliminary review – at least 85%; humanities specialities – at least 80%;--

7) course papers (projects) – at least 55%;-

8) research works submitted to University or regional student competitions or conference proceedings – at least 55%. Works submitted to national or international student research competitions shall meet competition requirements; if none are established, originality shall be at least 60%.-

4.2 Permissible borrowing may include names of institutions and public authorities; references to laws; statutory texts; bibliographies; repeated standard expressions and legal terms; quotations and document extracts used for analysis; self-citation; and similar material.

4.3 Diploma works and master's dissertations shall be uploaded by experts authorised by the faculty dean; doctoral dissertations by the academic secretary of the dissertation council; academic publications by a person authorised by the chair of the Academic Council; and scholarly publications by a person authorised by the chair of the Scientific and Technical Council.--

4.4 If the originality percentage does not meet these Regulations, the expert shall notify the head of the unit, who shall establish a committee to analyse the report and checked text. The committee shall decide whether to admit the work to the next stage, require revision and repeat checking, or reject it (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

5. Diploma Works and Master's Dissertations

5.1 Diploma works and master's dissertations/projects shall undergo an originality check in the System organised by the graduating departments.

By order of the faculty dean, academic staff members shall be designated to check student written works. The dean/head of department may independently check any diploma work, master's dissertation/project, or course paper/project to monitor academic integrity.

5.2 The academic supervisor shall be responsible for work quality, academic integrity, timely submission, analysis of check results, and decisions on revision and repeat plagiarism checking (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

5.3 A student shall submit the diploma work in written and electronic form within the established deadlines for checking in the System (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

5.4 Diploma works and master's dissertations/projects shall be checked for originality within no more than 3 (three) working days after submission.

5.5 Following the check, the expert shall print the System report and present it to the student. Results shall comply with the limits in Clause 4.1. The report shall be signed by the checker and student (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

5.6 The author of a diploma work or master's dissertation/project that fails the System check shall revise and resubmit the graduation work.

If violations and shortcomings are not corrected, or cannot be corrected within the established time, the work shall not be admitted to defence.

If the student submits written disagreement with the check results, an appeals committee chaired by the faculty dean shall be established. Its decision shall be final (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

5.7 Based on the check results, a meeting shall decide whether the diploma work or master's dissertation/project is admitted to defence.

6. Academic Materials and Scholarly Works

6.1 Academic and methodological publications and scholarly publications shall undergo mandatory checking in the System for plagiarism, use of artificial intelligence technologies, and text originality (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

6.2 The author of an academic or scholarly publication shall submit the manuscript in print and electronic form to the University Academic Council or Scientific and Technical Council.

6.3 The chair of the relevant council shall arrange a System check within 5 (five) working days and provide the author with a printed report signed by the council secretary and author. The report shall be forwarded to the University Academic Secretary (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

6.4 Academic and scholarly publications shall meet the parameters specified in Clauses 2 and 5 of Clause 4.1. Authors shall justify the lawful nature of borrowed

material in their comments. Non-compliant works shall be returned for revision with written comments; compliant works shall be recommended for further discussion by the relevant council.

6.5 A publication that does not meet the required originality level shall be returned to the author for revision.

6.6 A publication meeting the originality requirements shall be recommended for open publication or electronic release.

6.7 Scholarly articles shall be checked by the journal's executive secretary. The author shall submit the electronic article within the journal schedule and applicable requirements (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

6.8 A non-compliant article shall be returned for revision and a new System report. If it remains non-compliant, the editorial board shall decide that it may not be published.

6.9 Research works submitted to national and international student research competitions shall be checked by the secretary of the competition committee for the first, internal University stage.

7. Doctoral Dissertations

7.1 When a dissertation is submitted to the Ethics Committee, the Department of Science shall conduct the check.

The Academic Secretary of the Dissertation Council shall check dissertations for plagiarism, use of artificial intelligence technologies, and text originality within 3 (three) working days after receipt of the original text. The doctoral student shall then provide the head of the graduating department with a printed report signed by the student and the council secretary (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

7.2 The similarity coefficient limit shall comply with Clause 6 of Clause 4.1. A non-compliant dissertation (abstract) shall be returned for revision with written comments in an extract from the department minutes; a compliant work shall be recommended for defence and this shall be recorded in the extract.

7.3 Where defence is recommended, the doctoral student shall submit the printed and electronic dissertation manuscript (abstract) to the Academic Secretary of the Dissertation Council.

7.4 One month before the defence, the Academic Secretary shall send the accepted dissertation to the National Centre for State Scientific and Technical Evaluation for checking unreferenced borrowed material, use of artificial intelligence technologies, and text originality.

7.5 If plagiarism is reported by the National Centre, official reviewers, or informal online reviews, the Dissertation Council Committee shall check the dissertation in the System. Its conclusion shall be submitted to the council no later than 8 (eight) working days before the defence (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

7.6 Based on the committee conclusion, the Dissertation Council shall decide no later than 7 (seven) working days before the defence whether to admit the doctoral student or withdraw the dissertation. The student shall be notified within 2 (two) working days and the information published online, except for dissertations containing state secrets or restricted information.

8. Powers and Responsibility

8.1 When academic materials are checked in the System, the author shall be responsible for the check results.

8.2 The diploma-work author shall be responsible for independent completion, academic integrity, correct citation, compliance with AI-use principles, accuracy of information, identity of printed and electronic versions, timely submission, and correction of violations. The academic supervisor shall be responsible for admission to defence based on the results; the expert designated by the dean for conducting the check; and the head of department for compliance with the checking and admission procedure (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

8.3 For a master's dissertation, the expert designated by the faculty dean shall be responsible for the System check. The author shall be responsible for independent completion, academic integrity, correct citation, compliance with AI-use principles, accuracy of information, identity of printed and electronic versions, timely submission, and correction of violations. The supervisor shall be responsible for admission to defence and the head of department for compliance with the checking and admission procedure (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

8.4 The author of a monograph shall be responsible for independent completion, academic integrity, correct citation, compliance with AI-use principles, accuracy of information, and identity of printed and electronic versions.

8.5 The System expert shall be responsible for conducting the check (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

8.6 For scholarly articles and conference papers, the author shall be responsible for independent completion, academic integrity, correct citation, compliance with AI-use principles, accuracy of information, and identity of printed and electronic versions; the publication editor and/or secretary shall be responsible for the check (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).-

8.7 For a doctoral dissertation, the author shall be responsible for independent completion, academic integrity, correct citation, compliance with AI-use principles, accuracy of information, identity of printed and electronic versions, and timely submission. The research consultant shall be responsible for admission to defence. The Academic Secretary of the Dissertation Council shall be responsible for checking the dissertation in the System and at the National Centre for State

Scientific and Technical Evaluation (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

8.8 These Regulations may be amended or supplemented in connection with changes in external or internal requirements governing borrowed material.