APPROVED

Acting Chair of the Management Board – Rector of Karaganda Buketov National Research University, Non-profit Joint Stock Company

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"27" 10 2026

Academic Policy
Karaganda Buketov National Research University

(as amended by decision of the Academic Council, Minutes No. 4 dated 23 October 2026)

Karaganda

2026

Contents

Section 1. Fundamentals of Academic Policy	**4**
Purpose and Objectives of the University Academic Policy	4
Principles of the University Academic Policy	5
Academic Values of the University	6
Academic Policy Resources	7
Education Quality Assurance System	7
Section 2. Educational Programmes	**8**
Section 3. Educational Process and Assessment of Learning Outcomes	**9**
Organisational Conditions	9
Registration of Students for Academic Disciplines	11
Organisation of a Teacher-Training Programme for Graduates of Specialised Master's Programmes	11
Features of Organising the Educational Process Using Distance-Learning Technologies	12
Features of Organising the Educational Process During Emergencies and Restrictive Measures	13
Organisation of Student Knowledge Assessment and Evaluation of Learning Outcomes	14
Organisation of the Summer Semester	19
Organisation and Conduct of Students' Final Assessment	19
Section 4. Students' Research Work	**20**
Section 5. Continuing Education	**22**
Section 6. Transfers and Reinstatement, Expulsion, and Academic Leave	**22**
Section 7. Education Documents	**28**
Appendix 1. Regulations on the Faculty Quality Assurance Commission of Karaganda Buketov National Research University	
Appendix 2. Regulations on the Academic Council of Karaganda Buketov National Research University	
Appendix 3. Guidelines for Designing and Formatting an Educational Programme at Karaganda Buketov National Research University	
Appendix 4. Methodological Requirements for a Course Syllabus	
Appendix 5. Regulations on Time Standards for Planning the Teaching Load of Academic Staff at Karaganda Buketov National Research University	
Appendix 6. Rules for Organising and Conducting Professional Placements and Designating Placement Host Organisations at Karaganda Buketov National Research University	
Appendix 7. Regulations on Organising a Teacher-Training Programme for Graduates of Specialised Master's Programmes	
Appendix 8. Student Academic Achievement Grading Scale	
Appendix 9. Regulations on Developing Test Items	
Appendix 10. Oral Examination Ticket Form	
Appendix 11. Written Assignment Form	
Appendix 12. Regulations on Organising Appeals against Students' Final	

Assessment Results	
Appendix 13. Regulations on Organising and Conducting Final Assessment for Bachelor's Students	
Appendix 14. Regulations on Comprehensive Testing of Students within Final Assessment	
Appendix 15. Regulations on Organising and Conducting the State Examination in the History of Kazakhstan	
Appendix 16. Regulations on Organising and Conducting Final Assessment for Master's and Doctoral Students	
Appendix 17. Regulations on Checking Academic and Research Papers, Diploma Theses, and Master's and Doctoral Dissertations for Plagiarism at Karaganda Buketov National Research University	
Appendix 18. Regulations on Organising Research Placements for Master's and Doctoral Students (PhD) at Karaganda Buketov National Research University	
Appendix 19. Regulations on Preparing a Student's Graduation Work	
Appendix 20. List of Mandatory Activities in a Doctoral Student's Individual Plan for the Entire Period of Study	
Appendix 21. Regulations on Continuing Education at Karaganda Buketov National Research University	
Appendix 22. Regulations on Organising Joint Educational Programmes, Including Double-Degree Programmes	
Appendix 23. Regulations on Recognition of Learning Outcomes in Formal, Non-formal, and Informal Education	

Section 1. Fundamentals of Academic Policy

General Provisions

1.1 This document defines the procedure for organizing the educational activities of the university within the limits of the legislation of the Republic of Kazakhstan and academic freedom in the field of education. The document contains links to external regulatory documents that guide the university when organizing educational activities, as well as internal procedures introduced within the framework of academic freedom. The regulations, provisions, forms included in the appendix to this Academic Policy are autonomous in nature and are approved in the manner prescribed by the Classifier of internal regulatory documents of the KarU named after. E.A.Buketova .

1.2 Educational activities in the Non-profit Joint Stock Company "Karaganda University named after E.A. Buketov"(hereinafter - KarU) is carried out in accordance with the Charter, approved by order of the Chairman of the State Property and Privatization Committee of the Ministry of Finance of the Republic of Kazakhstan No. 328 dated May 28, 2020 (with additions dated November 20, 2020, approved by order of the Ministry of Education and Science of the Republic of Kazakhstan No. 492), a license to engage in educational activities and related annexes to it.

1.3 In educational activitiesKarU is guided by the state programs of the Republic of Kazakhstan, regulatory and legislative documents in the field of education and science, the rules of academic honesty.

1.4 KarU guarantees all students equal access to information, material, social resources of the university. For persons with special educational needs, the university guarantees the provision of the necessary conditions for learning and research.

1.5 KarU is independent in the implementation of educational, educational, methodological processes, selection and placement of personnel, scientific, financial, economic and other activities within the limits established by the legislation of the Republic of Kazakhstan.

1.6 The language policy at the university is carried out in accordance with the Constitution of the Republic of Kazakhstan and the Law of the Republic of Kazakhstan "On Languages". The purpose and objectives of the academic policy of the university

Purpose and Objectives of the University Academic Policy

1.7 The academic policy ofKarUis aimed at maintaining high quality standards of educational services,preservation of spiritual values, dissemination of knowledge, introduction of innovative approaches to training based on the best educational practices and research programs.

1.8 The implementation of this goal requires the solution of the following tasks : – ensuring high-quality training of personnel in accordance with regional needs and priorities of industrial and innovative development of Kazakhstan, defined in state programs and strategic documents of the country; – development and implementation of unique, innovative and competitive educational programs at all levels of training; – creating conditions for student -centered learning and teaching; – improvement of the

internal quality assurance system based on the European Standards and Guidelines for Quality Assurance in Higher Education (ESG) in order to effectively manage educational activities and form the regulations for the business processes of the university; – providing a competitive environment for the formation of human capital, conducive to academic and personal growth; – effective use of personnel, information, material, intellectual resources of the university in ensuring the quality of all business processes; – meeting the needs of learners and other stakeholders; – increasing the responsibility of all participants in the educational process in providing quality educational services. University Academic Policy Principles

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Principles of the University Academic Policy

1.9 The academic policy of KarUtakes into account the following principles: – non-discrimination of students on racial, national, ethnic, religious, gender grounds, as well as on the basis of social status, marital status, physical abilities, age or other criteria; – providing all students with equal opportunities to receive quality education; – providing academic conditions for persons with special educational needs; – implementation of educational programs in Kazakh, Russian and foreign languages; – identifying and supporting talented students, creating conditions for realizing their potential; – development and implementation of educational programs based on the analysis of the regional and republican labor markets, the needs of employers, the priorities of the industrial and innovative development of the country; – implementation of multidisciplinary and interdisciplinary approaches in educational programs; – ensuring the development of the necessary skills among students (softskills , hardskills, digitalskills) for successful employment and career advancement; – involvement of key stakeholders in the processes of planning, implementation and evaluation of the educational activities of the university; – providing conditions for the integration of scientific research, the educational process and professional activities; – organization of all types of university activities based on the principles of mutual respect, corporate ethics, culture of quality and academic honesty; – ensuring the transfer of advanced technologies to the educational activities of the university and its management; – creation of additional conditions for the use of distance technologies in the educational process; – expanding cooperation with universities in Kazakhstan and abroad in order to develop academic exchange programs, joint, double-degree educational programs, internship programs; – development of corporate partnerships with the Kazakhstani and international business community in order to involve them in the processes of examination, evaluation and modernization of educational programs, creating conditions for on-the- job training, assessing the professional competencies of graduates, training and retraining of specialists; – involvement of students in the academic and managerial processes of the university; – implementation of the principles of student -centered learning; – ensuring transparency and openness of the academic processes of the university; – providinglifelonglearning; – implementation of risk-oriented approaches in planning, evaluation of learning outcomes. Academic values of the university

Academic Values of the University

1.10 The academic values of KarUare associated with the creation of favorable conditions for improving the quality of educational activities and ensuring: – academic freedom , social responsibility for the quality and learning outcomes; – multidisciplinary, interdisciplinary and transdisciplinary approaches in the educational process; – integration of educational and research processes; – informatization of the educational process; – competitivenessofgraduates; – promoting the growth of innovation; – honesty and openness in the implementation of educational activities and its management; – corporate culture, communication, leadership, teamwork, search and finding compromises; – protection from any kind of intolerance and discrimination against students, faculty and staff of the university; – a culture of quality and academic integrity; – creativity and competitiveness of educational programs. Academic Policy Resources

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Academic Policy Resources

1.11 The training of specialists in KarU for educational programs of undergraduate, graduate and doctoral studies is carried out at the expense of state educational grants, grants from local executive bodies, under agreements with enterprises and organizations that pay for education, as well as at the expense of citizens' own funds and other sources provided for by the legislation of the Republic Kazakhstan.

1.12 Educational programs of higher and postgraduate education, working curricula are developed in KarU in accordance with the state compulsory education standards of the corresponding levels of education.

1.13 The implementation of educational programs is provided by internal and external resources that create a high-quality environment for achieving the planned learning outcomes and include a highly qualified teaching staff, a modern student - oriented infrastructure, a system for planning, implementing and monitoring the quality of educational programs, information technology support. Education Quality Assurance System

Education Quality Assurance System

1.14 The education quality assurance system in KarU is based on the European standards and Directives of the European Association for Quality Assurance in Higher Education (ENQA), internal documented procedures of the quality management system.

1.15 Monitoring and evaluation of the quality of educational services at the university are carried out by the Faculty Commissions for Quality Assurance (Appendix 1), the Academic Council (Appendix 2), the Department for Quality Assurance and Risk Assessment, and the Department for Academic Affairs. The assessment uses internal mechanisms, the results of institutional and specialized accreditation, the positions of the KarU in the rankings, the indicators of the

employment of graduates, the availability of state orders and targeted applications for the training of specialists.

1.16 The principal instrument for external assessment of the quality of education at the University is institutional and specialised accreditation conducted on a regular basis.

1. 16 The main tool for external assessment of the quality of education at the university is institutional and specialized accreditation, carried out on a regular basis.

1.17 The University develops and implements a strategy for improving the quality of education within the framework of the Development Strategy of the KarU named after academician E.A. Buketova .

1.18 The University ensures compliance with the qualification requirements for educational activities, the implementation of state education standards, National Qualification Frameworks, Sectoral Qualification Frameworks, Professional Standards.

1.19 The implementation of educational programs of higher and postgraduate education is ensured by free access of students to the educational and laboratory base, library funds, computer technologies, educational, methodological and scientific literature, educational, scientific, information databases, including international sources placed in electronic libraries. Section 2. Educational programs

Section 2. Educational Programmes

2.1 The University independently develops educational programs at all levels, taking into account state requirements and standard conditions of the national qualification system.

2.2 When developing educational programs, the following principles are implemented: – focus on global trends in the development of higher and postgraduate education: multidisciplinarity, student-centeredness, innovation, focus on the formation of systemic thinking and social communication, the use of a competency-based model of training specialists; educational doctoral programs in terms of professional training are developed on the basis of studying the experience of foreign universities and research centers that implement accredited programs for the preparation of PhD doctors or doctors in their field. – focus on national trends - internationalization, integration of education, science and production, digitalization, spiritual revival; – orientation to strategic priorities of KarU .

2.3 The development of educational programs is carried out by the working group in accordance with the Guidelines for the design and execution of the educational program of the KarU . E.A.Buketova (Appendix 3). All interested parties, including students and employers, are involved in the development of educational programs . Partner universities can be involved in the joint development and implementation of educational programs. Joint educational programs should provide for the issuance of one or two diplomas. Joint implementation of educational programs should be carried out within the framework of a bilateral memorandum (agreement) . The procedure for organizing joint educational programs is established by the Regulations for the organization of joint, including double-degree educational programs (Appendix 22).

2.4 Educational programs are considered at a meeting of the Faculty Council, undergo an examination in the Academic Council, are recommended by the Academic Council of the University for inclusion in the Registereducational programs of higher and postgraduate education of the Republic of Kazakhstan (hereinafter referred to as the Register) and are approved at a meeting of the Board of KarU named after. E.A.Buketova.-

2.5 Educational programs are entered into the Registereducational programs of higher and postgraduate education of the Republic of Kazakhstan.

2.6 The University is responsible for the timely updating of educational programs based on their periodic evaluation.

2.7 The University recommends the exclusion of the educational program from the Register on the following grounds: 1) deprivation of accreditation and / or license, attachment to the license (extract from the protocol of the commission of the Authorized or accreditation body); 2) loss of relevance of the educational program, including the absence of a contingent for the educational program for two years in a row; 3) untimely completion of the educational program according to the comments of experts and the Operator and / or revision more than three times; 4) the absence of updating the educational program within four years from the date of inclusion in the Republican Register of educational programs. Section 3. Learning process and assessment of learning outcomes Organizational conditions

Section 3. Educational Process and Assessment of Learning Outcomes Organisational Conditions

3.1 The University organizes the educational process in accordance with the Model Rules for the Activities of Educational Organizations (order of the Ministry of Education and Science of the Republic of Kazakhstan dated October 30, 2018 No. 595), the Rules for the organization of the educational process on credit technology of education (order of the Ministry of Education and Science of the Republic of Kazakhstan dated April 20 , 2011 No. 152), the State obligatory standard higher and postgraduate education (order of the Ministry of Education and Science of the Republic of Kazakhstan dated October 31, 2018 No. 604), the Rules for organizing the educational process on distance learning technologies (order of the Ministry of Education and Science of the Republic of Kazakhstan dated March 20, 2015 No. 137).

3.2 The University provides a modern educational and laboratory base for the effective implementation of educational programs at all levels of education.

3.3 The academic period of study is a semester lasting 15 weeks.

3.4 The documents that ensure the organization of the educational process are the Academic calendar, individual curriculum, working curriculum, discipline curriculum (syllabus).

3.5 The duration of the academic year, the timing of its beginning and end, periods of professional practice, scientific/experimental research work of students, all types of

control and holidays are determined by the academic calendar.

3.6 The content of working curricula, individual curricula of students, working curricula of disciplines (syllabuses) must be determined by the content of educational programs included in the Republican Register.

3.7 Working curricula of disciplines (syllabuses) are developed by teachers of the service department in accordance with the "Methodological requirements for a working curriculum - Syllabus " (Appendix 4).

3.8 For first-year students, scheduled meetings are organized before the start of the academic year, during which the academic policy, the format of education, the policy of educational work, the availability of resources, the student support policy, the specifics of faculties, etc. are explained. necessary information about the processes.

3.9 The University practices several types of educational activities of students: a) visiting lectures, seminars, practical, laboratory classes, classes under the guidance of a teacher; b) independent work of students; c) research work of students; d) professional internships and scientific internships. 3.10KarU allows holding regular classes on the basis of partner organizations, including during the academic semester as part of the curriculum. To this end, the university, on the initiative of the departments, may conclude agreements on opening branches of the departments on the basis of organizations, enterprises, etc.

3.10 The University may hold regular classes at partner organisations, including during an academic semester within the class schedule. For this purpose, at the initiative of departments, the University may conclude agreements to establish department branches at organisations, enterprises, and other entities.

3.11 For the organization of training sessions, groups are formed from among the students in accordance with the profile of the educational program and the language of instruction in the manner established by the Ministry of Education and Science of the Republic of Kazakhstan. Academic streams and groups are formed on the principle of a sufficient number of students enrolled in a given discipline and to a given teacher, as well as achieving a sufficient level of their profitability.

3.12 To give lectures at the university, teachers are allowed who have the academic degree of "candidate of science" or "doctor of science", or the degree of "doctor of philosophy (PhD)", or "doctor in profile", or the academic degree of "doctor of philosophy (PhD)", or "Doctor by profile", or "Doctor of Philosophy (PhD)", or "Doctor by profile", and/or the academic title "Associate Professor (Associate Professor)", or "Professor" (if any), as well as with degrees master of relevant sciences and (or) senior lecturers with at least three years of experience as a teacher or at least five years of practical experience in the profile.

3.13 To give lectures and (or) conduct other types of training sessions, scientists, honored workers of culture, art, sports, members of creative unions or experienced specialists corresponding to the 8th level of the National Qualifications Framework can be involved.

3.14 Training load planning is carried out in accordance with the time standards established in the KarU (Appendix 5).

3.15 The University ensures the freedom of choice for teachers of teaching methods, teaching methods, formats for conducting classes, accepted in the world educational practice.

3.16 The University creates organizational and methodological conditions for the passage of pedagogical practice for students of all levels of education in accordance with the requirements of the State Educational Standard and the "Rules for the organization and conduct of professional practice, the definition of educational organizations as bases for practices of KarU named after. E.A.Buketova" (Appendix 6). Registration of students for academic disciplines

Registration of Students for Academic Disciplines

3.17 Registration of students for academic disciplines is carried out for each academic year and is organized by the Registrar's office and advisors.

3.18 The functions of an adviser include: – assisting students in adapting to the conditions of the university and familiarizing them with the peculiarities of the organization of the educational process at the university; – providing consulting and practical assistance to students in choosing a learning path, forming an individual curriculum and adjusting it (if necessary), filling out registration forms.

3.19 The result of the registration of students for academic disciplines is the formed individual curriculum of the student (IEP), including the academic disciplines of the compulsory (university) component, the elective component (elective disciplines) and other types of educational activities.

3.20 The student's individual curriculum is approved by the dean of the faculty for each academic year in electronic format. The electronic IEP is stored in the dean's office and serves as the basis for monitoring the implementation and mastering of the professional curriculum by students, in the Registrar 's office - for organizing midterm and intermediate certification. IEP is available to students in their personal account . Organization of a pedagogical training program for graduates of a specialized master's program-

Organisation of a Teacher-Training Programme for Graduates of Specialised Master's Programmes

3.21 Persons who have graduated from a specialized master's program and wish to engage in pedagogical activities in educational institutions and / or continue their studies in doctoral studies (PhD) must master the pedagogical training program in accordance with the approved regulations of KarU named after. E.A.Buketova (Appendix 7). Features of the organization of the educational process for distance learning technology

Features of Organising the Educational Process Using Distance-Learning Technologies

3.22 Distance educational technologies (hereinafter - DOT) are used at the university in accordance with the Rules for organizing the educational process on

distance educational technologies (order of the Ministry of Education and Science of the Republic of Kazakhstan No. 137 of 03/20/2015).-

3.23 DOT are implemented in the formats of network, case or blended learning: – Network training provides training through interactive interaction of students with teachers and with each other, administration of the educational process via the Internet and distribution of educational and methodological materials. – Case study provides for self-study using a set of educational and methodological materials (cases) provided to students by mailing. – Blended learning provides face-to-face learning using network and case DOT formats.

3.24 Support of the educational process with the use of DOT at the university is carried out by the Center for Distance Education.

3.25 Organizational support of the educational process and its methodological support is carried out in the prescribed manner. The University provides prompt and high-quality interaction between the subjects of the educational process through an interactive platform, which is an information resource designed to post information and educational content, as well as virtual interaction between students and teachers. The interactive platform includes the following main modules: – The "Electronic Dean's Office" module contains an approved academic calendar indicating the dates of virtual classes and examination sessions, a list of students by groups, a link to the electronic class schedule; – The module "Educational materials" contains the main educational content in the disciplines; – The module "Classes with a teacher (Forum)" is used in the framework of practical classes, correspondence between students and teachers; – The "Announcements" module is intended for posting ads; – The " Messaging" module is used to exchange messages between participants in the educational process; – The "File Manager" module is designed to exchange files between a teacher and students; – The "Testing" module is designed to pass the current and final controls in accordance with the student's individual curriculum. Teaching and methodological materials for each discipline are posted by the teacher through the Personal Account in the "Download tasks and teaching materials" section in pdf format .

3.26 Logging into the distance learning support system is carried out using logins and passwords of the subjects of the educational process.

3.27 Taking into account the specifics, the following are carried out: – Lectures, introductory conferences, defense of practice results and final conferences - in the format of video conferencing. To do this, teachers register in the conference system used, the personal identifier of teachers is placed in the electronic schedule of training sessions; – Practical (seminar), laboratory classes, SROP and consultations on professional practices - through the university's own system idl.ksu.kz and/or an accepted videoconferencing system.

3.28 When conducting online classes, the attendance of students is taken into account by the teacher based on the video broadcast to the submitted (logs) of the participants in the online session, regardless of the platform and service used. In the absence of constant visual contact with the student, the teacher fixes the absence of the lesson by the student for an unexcused reason by means of the platform or service

used. If there are technical problems that make it impossible to broadcast the video stream, the teacher records the actual participation of the student in the lesson using a periodic voice survey, content survey for engagement, etc.

3.29 During the examination, an automated proctoring system is used to ensure compliance with the principles of academic honesty and transparency of the control procedure.

3.30 When planning the educational process, the university can provide in the academic calendar a contact period of study with a mandatory visit to the university, as well as the delivery of one control milestone task as part of the current control of students' knowledge. Features of the organization of the educational process during the period of emergency and restrictive measures

Features of Organising the Educational Process During Emergencies and Restrictive Measures

3.31 Based on letters of instruction and ordersDuring the period of emergency and restrictive measures, the University of the Ministry of Education and Science of the Republic of Kazakhstan provides the organization of the educational process in a distance or blended learning format. With a mixed learning format, lectures should be conducted online, seminars, practical and laboratory classes - in person, all types of practices, internships, scientific / experimental research work - in a remote or mixed format, subject to the sanitary regime and other precautions.--

3.32 To comply with sanitary measures during restrictions related to the spread of infection, including coronavirus, the University shall ensure:--

- that classroom occupancy during seminars, practical classes, and laboratory classes does not exceed 50%, with social distancing of five square metres per person;--
- staggered break schedules for academic groups;--
- regular sanitary treatment of classrooms, including air disinfection and ventilation;--
- strict compliance with mask requirements;--
- ventilation of corridors and recreational areas during classes;--
- regular disinfection of shared equipment surfaces;--
- handwashing and use of hand sanitisers;--
- restrictions on all types of events, including cultural, educational, and mass sporting events.--

3. 32 In order to comply with sanitary measures during the period of restrictions related to the spread of infection (including coronavirus), the university provides: – compliance during seminars, practical and laboratory classes, the occupancy of the audience is not more than 50%, taking into account the social distance - 5 sq.m. for 1 person; – the presence of students in the gym under the conditions of social distancing: one person per 1 sq.m. when filling the hall no more than 40%; – establishing a rolling change schedule for academic groups; – regular sanitization of classrooms, including air disinfection and ventilation; – strict observance of the mask regime; – ventilation of the corridor and recreation areas during training sessions; – regular disinfection of surfaces of common use equipment; – observance of the

sanitary and epidemiological regime in food outlets, libraries and other places of stay of students; – o limiting the holding of all types of events, including cultural, educational, mass sports. Organization of control of students' knowledge and evaluation of learning outcomes

Organisation of Student Knowledge Assessment and Evaluation of Learning Outcomes

3.33 Within each academic period, ongoing monitoring of progress and intermediate certification of students inin accordance with the Rules for organizing the educational process on credit technology of education (Order of the Ministry of Education and Science of the Republic of Kazakhstan No. 152 dated 04/20/2011), instructional letters of the Ministry of Education and Science of the Republic of Kazakhstan, working curriculum, academic calendar, working curricula (syllabuses).

3.34 Current monitoring of progress and intermediate certification of students are organized in an electronic system protected from unauthorized access and falsification by using electronic methods of restricting access and independent assessment. The organization and conduct of the interim attestation is carried out by the office of the Registrar.

Intermediate and final assessments shall be organised by the Registrar's Office (amended at the meeting of the Academic Council, Minutes No. 9 dated 6 December 2022).

3.35 Assessment of students' knowledge is carried out according to a 4-point system, which is calculated on the basis of 100 percent content, has a letter expression and a traditional equivalent such as "Excellent", "Good", "Satisfactory", "Unsatisfactory" (Appendix 8).

3.36 The current control of progress provides for the evaluation of the results of the students' fulfillment of tasks and the delivery of control milestone tasks. Control milestone tasks are held twice during the academic period at 6-8 and 11- 14 weeks. On educational programs using distance learning technologies, it is allowed to complete one control milestone task. The formats for completing current tasks are determined by the teacher and are indicated in the working curricula of the disciplines (syllabuses). It is recommended to use such task formats as question-answer, written work, abstract, project, essay, role- play, substantive discussion, etc. The results of the current control are evaluated on a 100-point scale by the teacher and put in an electronic journal through the Personal Account. Current grades include grades received by students as part of the delivery of two mandatory control milestone assignments. The number of current grades is determined by the amount of credits provided for the study of the discipline: Volume of credits Numberofcurrentgrades The number of grades by discipline for the performance of milestone control tasks 3 credits 3 ratings 2 ratings 4 credits 4 ratings 2 ratings 5 ormorecredits 5 ratings 2 ratings The formal admission of students to the delivery of control milestone assignments is the presence in the electronic journal of current grades: one for the first milestone assignment, two for the second milestone assignment.

3.37 Intermediate attestation provides for students to pass an exam in the studied

discipline, defend term papers (projects) and reports on professional practice/internship, research work/experimental research work with mandatory assessment .

3.38 Forms of delivery of control boundary tasks and an exam in the discipline, final attestation of students are approved by the Faculty Council. An extract from the minutes of the Faculty Council indicating the decision is submitted to the office of the Registrar no later than one month before the start of the examination session.

3.39 Control milestone tasks, exams in the discipline, final certification of students can take place in the form of testing, orally or in writing. a) Testing involves the execution of test tasks of a closed type with multiple choice answers. The development of test tasks is carried out by the teacher in accordance with the "Regulations for the development of test tasks" (Appendix 9). Testing is carried out using a computer program that generates various options, including at least 25 tasks for each discipline, and also regulates the duration of testing at the rate of: 1 minute per task; 1.5 minutes for one task requiring mathematical calculations. b) The oral form provides for an interview with students on the topics of the academic discipline. The interview takes place with the use of test tickets containing no more than five theoretical questions and / or practical tasks on various topics of the discipline (Appendix 10). Tickets may contain various combinations of theoretical questions and practical tasks, depending on the specifics of the discipline. The number of tickets should be determined by the academic volume of the discipline, i.e. the total composition of the tickets must contain the entire list of topics studied, provided for by the working curriculum of the discipline. Each ticket must be signed by the teacher-lecturer and the head of the department, certified by the seal of the faculty. The student should be able to preview the full list of questions and tasks submitted for the interview. During the control event, the student gets the right to independently choose a ticket using the "blind" method. The process of evaluating the answers of the student is carried out immediately after the end of the interview. The student must be informed of the results of the interview and, if desired, receive appropriate justification. The duration of the interview of the examiner with one student should be from 10 to 20 minutes , depending on the complexity of the questions. In oral form, the course work is defended, for the evaluation of which a commission is created consisting of at least three members of the department: the chairman, head of the department, and teachers. c) The written form provides for the performance of tasks in the form of essays, tasks, case studies, creative works that allow demonstrating practical learning outcomes, etc. Assignments are drawn up by the teacher on a separate form in accordance with Appendix 11. Each assignment contains evaluation criteria indicating points, the total value of which is 100 points. Written assignments should be presented in several versions at the rate of: one version for every 10 students who pass control at the same time in the same classroom. During the execution of a written task, students with the same option should be at a distance that excludes communication or cheating. The mark for the performance of the written assignment must be given within two working days after the control event. Completed tasks are stored at the department until the end of the current academic period. The complexity of tasks should correspond to the

amount of time allotted for their implementation. The duration of the written assignments should be no more than 60 minutes. d) The teacher and the head of the department are responsible for the quality of the content of the assignments and their compliance with the working curriculum of the discipline.

3.40 During the examination, video recording/video broadcasting may be conducted, which is used by the Department of Academic Affairs for control purposes.

3.41 Appeal commissions are created at the faculties for the period of the examination session, the activities of which are carried out in accordance with the Regulations (Appendix 12).

3.42 The types of control used are evaluated in accordance with the point- rating scale specified in the Model Rules for the Activities of Educational Organizations Implementing Educational Programs of Higher and (or) Postgraduate Education (order of the Ministry of Education and Science of the Republic of Kazakhstan No. 595 dated 10/30/2018).

3.43 The educational achievements of students in Kazakh, Russian, foreign are assessed in accordance with the level model of their study on a scale determined by the Model Rules for the Activities of Educational Organizations Implementing Educational Programs of Higher and (or) Postgraduate Education (Order of the Ministry of Education and Science of the Republic of Kazakhstan No. 595 dated 10/30/2018) .

3.44 The cumulative results of the monitoring determine the student's admission rating for the exam. The calculation of the admission rating and the final grade for the discipline is carried out in the following order: – to determine the admission rating(AR) for a discipline, the arithmetic mean of all grades received in the discipline during the semester for all current tasks, including control ones, is calculated: AR in points out of 100 = (TK1 + TK2 + TKZ + TKn + KZ1 + KZ2): (n+2), where TK1, TK2, TKZ, TKn - points received for current tasks; KZ - points received for the current control tasks (terminal control); n + 2 is the sum of current tasks + current control tasks (terminal controls); – the final grade (FG) in the discipline includes at least 60% of the current control result and at least 40% of the exam results, it is calculated by the formula: FG in% = AR score x 0.6 + exam score x 0.4, where AR – admission rating score out of 100; exam score - the score out of 100 obtained on the exam.

$\overline{О_{тк}}$ – средняя оценка по текущему контролю

$\overline{О_{рк}}$ – средняя оценка по рубежному контролю

$О_{экз}$ – оценка за экзамен

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$$О_{итог} = \overline{О_{тк}} \times 0{,}43 + \overline{О_{рк}} \times 0{,}17 + О_{экз} \times 0{,}4$$

3.45 The grades received by the student as part of the current control are entered by the teacher in the electronic journal before the start of the examination session.

3.46 A student who missed classes for a good reason has the right to extend the deadlines for passing all types of control on the basis of the order of the dean of the faculty. The basis for issuing the order is the application of the student with supporting documents.

3.47 A student who missed 50% of the hours of the study schedule without a valid reason is not allowed to take the exam, regardless of the quality of the current assignments.

3.48 of this Academic Policy; 4) for violation of the principles of academic honesty ,Internal Regulations , Charter of KarU; 5) for violation of the terms of the contract for the provision of educational services, including for non-payment of tuition fees.

3.49 In case of receiving an "F" grade in the exam , the student is re-enrolled in this academic discipline on a paid basis, attends all types of classes, completes training tasks in accordance with the training program and retakes the final control.

3.50 A student who has received an unsatisfactory grade "FX" ("unsatisfactory") on the exam is entitled to a paid retake during the interim assessment period .At the same time, it is allowed to change the form of passing the exam at the discretion of the serving department. In case of re-acquiring an "FX" assessment, the student is sent to a second course of study/summer semester on a paid basis.

3.51 Based on the results of passing the examination session, the academic rating of the student is determined, which is ranked using a computer program.

3.52 Grades received by students as part of ongoing monitoring and intermediate certification are stored in the electronic database of educational achievements and systematized by the Registrar's office.

3.53 Based on the results of the examination sessions, a weighted average of the level of educational achievements of students for the current academic period is calculated - GPA , which is taken into account when students participate in the competition for vacant grants, academic mobility programs, scholarship programs and other competitions.

3.54 Every year, at the end of the academic year, in the last week of the spring semester, a master / doctoral student undergoes an academic certification for the implementation of an individual work plan. The composition of the reporting materials includes the characteristics of the supervisor with an assessment of the work performed, the student's report, the conclusion of the graduating department. To conduct academic certification of undergraduates and doctoral students, by order of the Chairman of the Board-Rector, commissions for educational programs are formed consisting of a chairman, three members and a secretary. The results of the commission's work are recorded. The coordinator of academic attestation is the Department of Academic Affairs in the magistracy, and the Department of Science in doctoral studies. Based on the results of academic certification, the commission gives an opinion on the fulfillment or non-fulfillment by the undergraduate/doctoral student of the individual work plan. The basis for a positive assessment is the implementation

of all activities planned for the reporting period. The minutes of the commission are submitted to the Department of Academic Affairs for the preparation of orders for transfer from course to course and graduation.

3.55 Doctoral students who are not certified based on the results of the implementation of an individual work plan are given the opportunity to master credits within the summer semester on a paid basis.

3.56 In the process of conducting control activities, compliance with the principles of academic honesty described in the "Rules of Academic Integrity of KarU named after. E.A. Buketova". In case of violation of academic honesty, the student bears the responsibility provided for by these Rules. Organization of the summer semester

Organisation of the Summer Semester

3.57 The summer semester is organized on a paid basis for a duration of 6 weeks on the basis of the order of the Chairman of the Board-Rector and is organized for the purpose of additional training and elimination of academic debts or differences in curricula. Control over the organization and conduct of the summer semester is carried out by the office of the Registrar .-

3.58 Students of all courses, except for graduation, belonging to one of the following categories are allowed to pass the summer semester: – who received the grade "F" ("unsatisfactory") based on the results of the examination sessions; – not allowed to take exams based on the results of rating control; – having an academic difference during restoration, transfer from another university and return from academic leave ; – appliedforfurthereducation.

3.59 The dean's office grants the student the right to a summer semester to take additional courses if he does not have academic debts.

3.60 Registration of documents for participation in the summer semester is carried out by the office of the Registrar on the basis of the application of the student and the presentation of the dean of the faculty.

3.61 Along with the summer semester, it is allowed to organize a repeated course of study on a paid basis, which is carried out in parallel with the educational process; the purpose of the repeated course is to create conditions for the elimination of academic debts and differences, as well as the development of additional disciplines. When organizing a repeated course of study, the principle of compliance with prerequisites must be ensured . Organization and conduct of the final certification of students

Organisation and Conduct of Students' Final Assessment

3.62 Final assessment of studentscarried out in accordance withState obligatory standards of the higher and postgraduate Republic ofKazakhstan, Model rules for the activities of educational organizations of the relevant types, as well as internal regulations of the KarU(Appendices 13, 14).

3.63 Forms for the final assessment, the language of the final workare determined by the graduating departments and approved by the Faculty Council.

3.64 The final certification program for undergraduate students includes passing an exam in specialized disciplines and defending a thesis (project). In accordance with the State Compulsory Standard of Higher Education of the Republic of Kazakhstan, students of all educational programs and (or) areas of bachelor's training pass the state exam in the discipline "Modern History of Kazakhstan".The procedure for organizing and conducting the state exam in the discipline "Modern History of Kazakhstan" is presented in Appendix 15.

3.65 The program of final certification of students in the magistracy includes the defense of a master's thesis (project) / (Appendix 16).

3.66 The final assessment programme for doctoral students shall include the defence of a doctoral dissertation or project (Appendix 16).

3.67 The timing of the final certification is determined by the academic calendar and working curricula of educational programs.

3.68 Thesis (project), master's thesis (project), doctoral dissertation may be submitted for defense in Kazakh or Russian, or English, regardless of the language of instruction.

3.69 The thesis (project), master's thesis (project), doctoral dissertation are checked for borrowing without reference to the author and source of borrowing (checking the dissertation for plagiarism), which is carried out in accordance with the "Regulations on the verification of educational, scientific, theses, master's and doctoral dissertations for the presence of plagiarism, developed in KarUnamed after. E.A.Buketova" (Appendix 17). Section 4. Researchworkofstudents

Section 4. Students' Research Work

4.1 The University creates conditions for developing students' research culture in general and their research skills in particular.

4.2 The University ensures that students have access to research infrastructure for educational purposes.

4.3 The University uses various formats to develop students' research skills and research culture:

- work in teaching and research laboratories;
- participation in research conferences and publication of articles;
- study of specialised disciplines devoted to research methodology;
- preparation of one course paper under an instructor's supervision within academic disciplines during the second and third years of a bachelor's programme (amended at the meeting of the Academic Council, Minutes No. 11 dated 27 February 2025);
- preparation of graduation work under an academic supervisor: a diploma thesis or project at bachelor's level and a dissertation at master's and doctoral levels;

- completion of practical research assignments, including hackathons;
- completion of a research placement or internship at master's and doctoral levels in accordance with the "Regulations on Organising Research Internships for Master's and Doctoral (PhD) Students at Karaganda Buketov National Research University, Non-profit Joint-Stock Company" (Appendix 18).

4.4 The University provides students with organisational and methodological support in preparing their graduation work or project:

- appointment of an academic supervisor or academic adviser: an academic supervisor at bachelor's level; an academic supervisor and, for an interdisciplinary topic, an academic adviser in a related field at master's level; and academic advisers from the University and a foreign university at doctoral level;
- proposal of a relevant research topic;
- assistance with publishing interim results in the University's academic journals and in the proceedings of conferences organised by the University;
- methodological guidelines for preparing graduation works or projects;
- discussion of the draft graduation work at the graduating department;
- checking the graduation work or project for text originality using a plagiarism-detection system.

4.5 Diploma theses and projects and master's dissertations shall be prepared and formatted in accordance with the Regulations on Preparing a Student's Graduation Work (Appendix 19). Doctoral dissertations shall be prepared and formatted in accordance with Order No. 126 of the Minister of Education and Science of the Republic of Kazakhstan dated 31 March 2011, "On Approval of the Model Regulations on Dissertation Councils," and Order No. 127 of the Minister of Education and Science of the Republic of Kazakhstan dated 31 March 2011, "On Approval of the Rules for Awarding Degrees."

4.6 Graduation works shall be supervised by persons who meet the requirements of the State Compulsory Standards for Higher and Postgraduate Education and the Qualification Requirements for the Educational Activities of Higher Education Institutions.

4.7 The academic supervisor or academic adviser shall propose a relevant research topic, teach the student to plan and conduct research, foster the development of the student's research culture, provide academic support for validating the results through scholarly articles and presentations, and ensure compliance with academic-integrity principles, timely completion of the graduation work, and its submission for defence.

4.8 Graduation-work topics and academic supervisors or academic advisers shall be approved as follows: at bachelor's level, by order of the Chair of the Management Board – Rector based on a decision of the Faculty Council; at master's and doctoral levels, by order of the Chair of the Management Board – Rector based on a decision of the University Academic Council.

4.9 The research work of a master's or doctoral student shall be carried out in accordance with an individual plan for the entire period of study. The doctoral student's individual work plan shall include the mandatory activities specified in Appendix 20. Semester assessment of master's and doctoral research shall be conducted in accordance with assessment criteria for each type of work developed by the student's academic supervisor or academic adviser. The master's student's individual work plan shall be approved by the Member of the Management Board for Academic Affairs – Vice-Rector within two months of the beginning of the academic period; the doctoral student's plan shall be approved by the Member of the Management Board – Vice-Rector for Research within the first three months (amended at the meeting of the Academic Council, Minutes No. 7 dated 28 December 2023).

4.10 The degree of completion of the master's or doctoral student's individual work plan shall determine the effectiveness of their studies and shall be assessed in accordance with criteria developed by the student's academic supervisor or academic adviser (amended at the meeting of the Academic Council, Minutes No. 7 dated 28 December 2023).

Section 5. Continuing Education

5.1 The University creates conditions for the implementation of additional education programs focused on internal and external consumers.

5.2 The Institute of Continuing Education shall coordinate continuing education programmes (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

5.3 Continuing education programmes shall be delivered through professional development courses, teacher-retraining courses, and other formats.

5.4 The format of continuing education programmes shall be determined by the Regulations on Continuing Education at Karaganda Buketov National Research University (Appendix 21).

Section 6. Transfers and Reinstatement, Expulsion, and Academic Leave

6.1 Transfers and restorations

6.1.1 The transfer of students is carried out in accordance with the Model Rules for the Activities of Educational Organizations Implementing Educational Programs of Higher and (or) Postgraduate Education from course to course, from one educational organization to another, from one form of education to another, from one language department to another from one educational program to another.

6.1.2 The transfer of students from course to course is carried out at the end of the academic year, taking into account the full development of credits provided for by the individual curriculum, and is issued by order of the Chairman of the Board-Rector of the University on the basis of the dean of the faculty. 6.1.3A student who has not completed the individual curriculum in full, remains on the same course again. In this case, training is carried out according to a previously adopted or newly formed individual curriculum.-

6.1.3 A student who has not fully completed the individual study plan, including a student with academic debt arising from the summer semester, shall not be promoted to the next year and shall be expelled from the University (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

6.1.4 The transfer of students from a paid basis to training under the state educational order is carried out by awarding educational grants released during the training process, in the manner approved in accordance with subparagraph 5) of Article 4 of the Law of the Republic of Kazakhstan "On Education" and the Rules for awarding an educational grant for payment higher or postgraduate education with the award of a bachelor's or master's degree .

6.1.5 Transfer and restoration of students from one educational program to another, from one university to another is carried out during the summer and winter holidays.

6.1.6 When transferring or restoring students, the academic difference in the disciplines of the working curricula studied by them in previous academic periods is determined.

6.1.7 Transfer of disbursed loans is carried out on the basis of the Rules for organizing the educational process on credit technology of education , as well as taking into account the requirements of the Regulation for the transfer of learning outcomes in the framework of formal, non-formal and informal education (Appendix 23).

6.1.8 To re -credit the learning outcomes and determine the academic difference within the framework of the transfer or restoration of students, by order of the dean, an appropriate commission is created from among the teachers of the service departments. The commission must include the head of the graduating department and the office of the Registrar. a) For academic difference, the Scheduler will create a Consultation and Final Assessment Schedule for up to 6 weeks. b) The schedule should include the dates of consultations, milestone assignments and final control. The study load of students is determined by the norms of time in accordance with Appendix 5. c) Full development of the Schedule must be completed before the start of the second milestone assignment in the current academic period. d) The results obtained by students in the course of passing the academic difference are entered by teachers into the electronic database of educational achievements in the prescribed manner.-

6.1.9 The transfer and restoration of students from other universities is carried out taking into account the GPA not lower than 2.0 level "C" on the Academic Achievement Assessment Scale.

6.1.10 The amount of credits of the academic difference in the disciplines of the working curricula during the transfer or restoration of students should not exceed 30 credits in the full-time department, 40 credits in the full-time department using distance technologies.

6.1.11 To eliminate the academic difference in the disciplines of the working curriculum, the student enrolls in these disciplines, attends all types of training

sessions during the academic period, passes all types of current control, and receives admission to the final control.

6.1.12 If the disciplines of academic difference are not included in the schedule of studies of the current academic period, the student enrolls in them in the summer semester. Master's and doctoral students are given the right to eliminate the academic difference in the current academic period on the basis of an individual schedule for completing academic tasks and taking disciplines, approved by the dean of the faculty.

6.1.13 The academic difference in the disciplines of the working curriculum, not eliminated within the established time limits, is further taken into account as an academic debt.

6.1.14 Students called up for military service in the Armed Forces of the Republic of Kazakhstan during the training period are restored to the appropriate course of study. At the same time, the Registrar's office determines the list of disciplines required for delivery in the current academic year.

6.1.15 For transfer or restoration from a foreign educational organization, a student is provided with a document on the mastered study programs (academic certificate or transcript), as well as a document on completion of the previous level of education, which must undergo the nostrification procedure in the Republic of Kazakhstan in the manner prescribed by the Rules for Recognition and Nostrificationeducation documents.

6.1.16 When transferring or recovering from a foreign university, persons, along with the documents specified in paragraph 6.1.5, also submit the results of entrance examinations for admission to foreign universities.

6.1.17 KarU does not consider applications of students of master's and doctoral studies for transfer from foreign universities and their branches located on the territory of Kazakhstan, if the student participated in comprehensive testing or other forms of entrance examinations provided for in the Republic of Kazakhstan by the Model Rules for Admission to Study in an Educational Organization, implementing educational programs of postgraduate education, and did not score a passing score.

6.1.18 If the profile of the master's educational program does not coincide with the bachelor's or doctoral program with the master's program, the graduating department establishes prerequisites for those enrolled in postgraduate education programs. The list of prerequisites is formed from the number of basic and major disciplines of the compulsory and university component, provided for by the educational program of the previous level of the last three years of admission. The total amount of ECTS credits allocated for the development of prerequisites can vary from 5 to 20 units. The number of prerequisite disciplines should be determined by the content of the learning outcomes obtained at the previous level of education. The list of prerequisite disciplines is approved by the Faculty Council and approved by the order of the Chairman of the Board-Rector of the University on the basis of the dean's proposal. The approved list is published on the website of the University Admissions Committee.-

6.1.19 A doctoral candidate who has mastered the full course of theoretical training, completed research and development work (EIRD), but has not defended his

doctoral dissertation, has the opportunity to recover for its defense. Restoration within two years after graduation is carried out free of charge, in subsequent years on a paid basis in the amount of at least 4 academic credits. The restoration of doctoral students for defense is carried out if they fulfill the requirements of the current Rules for awarding degrees and are ready to undergo the procedure for submitting a dissertation work for consideration at the department and in the dissertation council in accordance with the Model rules on the dissertation council. The assessment of the compliance of doctoral students wishing to be reinstated for defense is carried out by the chairman of the dissertation council, the dean of the faculty, the director of the Department of Science, who must put their resolution and signature in the application. If the dissertation defense is planned in the dissertation council of another university, the compliance assessment is carried out by the head of the department, dean of the faculty, director of the Department of Science. The reinstatement of doctoral students for defense is carried out on the basis of positive resolutions of all these persons. The application is accompanied by a list of works, certified by the academic secretary of the KarUnamed after E.A.Buketova .

6.1.20 A person who has completed the full theoretical course of a doctoral educational programme and completed doctoral research or experimental research at another higher and postgraduate education institution, but did not defend a doctoral dissertation within the prescribed period of doctoral study and wishes to undergo final assessment by defending a doctoral dissertation before a Dissertation Council based at Karaganda Buketov National Research University for the award of the Doctor of Philosophy (PhD) degree (hereinafter, the applicant), shall be entered in the University information system (Unified Higher Education Management System/Platonus) under "External Learners" after successfully defending the doctoral dissertation and receiving a favourable decision of the Dissertation Council awarding the Doctor of Philosophy (PhD) degree. The Dissertation Council shall notify the Department of Science of this decision within one working day.

The Department of Science shall submit a request to the Member of the Management Board for Academic Affairs – Vice-Rector to enter the person who completed the full theoretical course of a doctoral educational programme and completed doctoral research or experimental research at another higher and postgraduate education institution and successfully defended a doctoral dissertation before a University-based Dissertation Council in the information system (Unified Higher Education Management System/Platonus) under "External Learners" for generation of a unique number and QR code for a University-issued diploma.

Upon receiving the submission signed by the Member of the Management Board for Academic Affairs – Vice-Rector, the Department for Academic Affairs shall, within three working days, issue an order of the Chair of the Management Board – Rector to enter the person who completed the full theoretical course of a doctoral educational programme and completed doctoral research or experimental research at another higher and postgraduate education institution and successfully defended a dissertation before a Dissertation Council based at Karaganda Buketov University in the information system (Unified Higher Education Management System/Platonus)

under "External Learners" for generation of a unique number and QR code for a University-issued diploma (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).-

6.2 Withdrawal

6.2.1 The student is expelled from the university in the following cases: 1) at their own request on the basis of a personal application addressed to the Chairman of the Board - Rector of KarU ; 2) for academic failure on the proposal of the dean of the faculty, on the basis of the order of the Chairman of the Board - Rector of KarU; 3) for the loss of communication with the university in accordance with paragraph

6.3 Grant of academic leave

6.3.1 For registration of academic leave , the student submits an application addressed to the rector of the university and submits the following documents, depending on the circumstances: – conclusions of the medical advisory commission (hereinafter referred to as the VKK) at an outpatient organization for a period of 6 to 12 months due to illness; – decisions of the Centralized Medical Advisory Commission (hereinafter - CVCC) of the anti-tuberculosis organization in case of tuberculosis for a period not exceeding 36 months; – summons for conscription for military service; – birth, adoption or adoption of a child before the child reaches the age of three years.

6.3.2 The Chairman of the Board-Rector of the University, on the basis of the submitted documents, issues an order to grant the student an academic leave, indicating the dates of its beginning and end.-

6.3.3 After leaving the academic leave, the student submits an application addressed to the Chairman of the Board-Rector and submits a certificate of the VKK (TsVKK) on the state of health from the healthcare organization that observed the patient, with a conclusion on the possibility of continuing education in this specialty - while the student is on academic leave in connection with illness.-

6.3.4 Based on the submitted documents of the Chairman of the Board, the Rector of the University, within five working days, issues an order to withdraw the student from academic leave, indicating the specialty / study program, course and group.-

6.3.5 Upon returning from academic leave, the student continues his studies from the course from which he issued this leave.

6.3.6 If the date of leaving academic leave or going on academic leave does not coincide with the beginning or end of the academic period, then the student on an individual schedule completes all study tasks and gains the points necessary for the admission rating, or enrolls in the summer semester for disciplines in which the difference was formed.

6.3.7 If a student does not return from academic leave and fails to submit an application and documents confirming valid reasons within the deadlines established by the order, the student shall be expelled from the University for violation of academic discipline.

Before an expulsion order is issued due to failure to return from academic leave, the dean's office of the relevant faculty shall notify the student through official communication channels ten working days before the order is issued and allow time to

submit an application, supporting documents, or an explanation. The decision shall be made after considering the submitted materials (amended at the meeting of the Academic Council, Minutes No. 4 dated 23 October 2026).

6.4 Granting an external student

Section 7. Education Documents

7.1 The University issues documents on education of its own sample.

7.2 The procedure for issuing documents on education is carried out in accordance with the "Regulations on documents on education of its own sample of NAO"Karaganda University named after Academician E.A. Buketov".

7.3 Documents on education in the bachelor's and master's programs are issued on the basis of the order for the graduation of students. Doctoral graduates who complete their studies without defending a dissertation are issued a Diploma Supplement (transcript) indicating all educational achievements, with the exception of the results of the final certification.

7.4 A student expelled from the university is issued a transcript signed by the Chairman of the Board-Rector and the seal of the KarU. The transcript records all academic disciplines that the student studied, and indicates the final grades, including unsatisfactory grades "FX" and "F".

7.5 The Department for Academic Affairs shall prepare and issue bachelor's and master's education documents and diploma supplements, as well as transcripts for doctoral graduates.

7. 5 Registration and issuance of documents on the education of bachelors, masters, as well as the Diploma Supplement (transcript) of doctoral students is carried out by the Department for Academic Affairs.

7.6 Registration and issuance of the diploma of Doctor of Philosophy (PhD) is carried out by the Department of Science based on the results of the final certification of students who defended themselves in the dissertation councils of the Karaganda University Academician E.A. Buketova.

7.7 A student in a higher-education programme who has final grades of A, A− "excellent", B−, B, B+, or C+ "good" in academic disciplines and other types of academic activity, excluding final assessment, with a grade point average (GPA) of at least 3.5 excluding final assessment, and who passes final assessment with grades of A or A− "excellent", shall receive a diploma with honours, excluding grades for additional types of study.

A student who retook or repeatedly sat a final examination during the entire period of study shall not receive a diploma with honours (included by decision of the Academic Council, Minutes No. 11 dated 27 February 2025).